

<b>DECISION TITLE: PASSENGER TRANSPORT SERVICES FRAMEWORK 2017-2020</b>
<b>COUNCILLOR LYNNE AYRES, CABINET MEMBER FOR EDUCATION, SKILLS AND UNIVERSITY</b>
<b>JULY 2017</b>
<b>Deadline date:</b> <i>July 2017</i>

Cabinet portfolio holder: Responsible Director:	Cllr Lynne Ayres – Cabinet Member for Education, Skills and University Wendi Ogle-Welbourn – Corporate Director for People and Communities
Is this a Key Decision?	YES If yes has it been included on the Forward Plan: Yes Unique Key decision Reference from Forward Plan: KEY/26DEC/05
Is this decision eligible for call-in?	YES
Does this Public report have any annex that contains exempt information?	NO
Is this a project and if so has it been registered on Verto?	YES Verto number: PR002311

<b>RECOMMENDATIONS</b>	
The Cabinet Member is recommended to:	
1. Authorise the award of a framework agreement for the provision of passenger transport services from 1 September 2017 to 31 August 2020 with an option to extend for a further year, to the following contractors:	
<b>Supplier</b>	
4x Limited T/A Steves Private Hire	
24x7 Ltd	
A2B Euro Cars Limited	

Ace Travel (Long Sutton) Ltd	
Abdul Hussain T/A Ash School Transport	
City Cabs Pboro Ltd	
Daytime Cars	
Atif Safdar T/A Dial A Carz	
E Shaw and Son T/A Shaws Coaches	
Eames Minibuses Ltd	
Goldstar Cabs Ltd	
Roger Gretton T/A Gretttons Coaches	
Impression Coach Travel Ltd	
Elsayed Elkhoulis T/A Kholyo Cars	
King Carz	
Link Transport Services	
Marks Specialist Transport Ltd T/A Marks Passenger Services	
My Work Bus Ltd	
Nationwide Travel Solutions Ltd	
Nationwide Coaches Limited	
Robert Blunt T/A Neneway Coaches	
Newborough Coaches Ltd	
Norse Commercial Services Ltd	

Peterborough Cars
Posh Carz Limited
RT Enterprises Ltd T/A Royal Taxis
ST Transport Solutions Ltd
Cambus Limited T/A Stagecoach East & Stagecoach in Peterborough
The Taxi Firm Ltd
T&T Private Hire Limited
Yellowcabz Cabco Ltd

2. Authorise the Corporate Director People and Communities to award call off contracts under the framework subject to each call-off contract not exceeding £500,000.

3. Authorised the Director of Governance or delegated officers to enter into any legal documentation on behalf of the Council in relation to this matter.

**1. PURPOSE OF THIS REPORT**

1.1 This report is for the Cabinet Member for Education, Skills and University to consider exercising delegated authority under paragraph 3.4.3 of Part 3 of the constitution in accordance with the terms of their portfolio at paragraph (a).

**2. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
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**3. BACKGROUND AND KEY ISSUES**

- 3.1
- The current framework arrangements expired August 2016, and a considerable number of home to school transport and other passenger transport contracts are due to expire by August 2017.
  - The authority has a duty to ensure best value, and to test the market and ensure contract prices are competitive.
  - The requirements for transport routes changes over, and there is a need to re-tender a revised network of routes to optimise savings

**4. CONSULTATION**

4.1 Consultation with all Peterborough Special Schools and Family Voice carried out from February to June 2017.

**5. ANTICIPATED OUTCOMES OR IMPACT**

## 5.1 **Increase in potential contractors and competition for tenders**

- Renewing the framework provides an opportunity to update the checks on the suitability of contractors to provide passenger transport services to the Council.
- Renewing the framework also provides an opportunity for new entrants to the market to be included as potential contractors for transport routes;
- Engagement with potential, contractors and advertisement for a new framework was expected to increase the number of approved potential contractors, and in particularly from a wider geographic area.
- As a result of increasing the number of potential contractors(from 9 to 31) via the framework, it is anticipated that there will be greater competition for tenders for transport routes, and that this will drive savings and improve the quality of services

## 6. **REASON FOR THE RECOMMENDATION**

6.1 The period of the Framework will be for three years - 1st September 2017 to 31st August 2020, with an option to extend for one further year until 31st August 2021, dependent on the satisfactory performance of the Framework/and call off contracts formed during the initial three-year term of the Framework. The annualised estimated cost of the transport will be approximately £1.8m.

6.2 School transport is provided in line with the Council's Children's Services Transport Policy (September 2016) and the Peterborough Post-16 Transport Partnership Policy and provides free or subsidised transport for children in accordance with the requirements of the Education Act 1996 and Education and Inspections Act 2006.

6.3 Transport is required for children in mainstream education and those with special educational and social care needs. Call off contracts are tendered on a rolling procurement programme to ensure best value.

6.4 The procurement process followed the Open procedure in accordance with the Public Contracts Regulations 2015. Expressions of interest in the tender were invited by advertising it through the Official Journal of the European Union (OJEU) - OJEU Notice 2017/S 061-114102 - Special-purpose road passenger-transport services

6.5 A total of 33 tenders were received. One bidder decided to withdraw and one bidder did not respond to any clarification request therefore their bid was no longer evaluated.

6.6 Each contractor has been evaluated through the open procedure in accordance with the Public Contracts Regulations 2015. The process included:

1. The Standard Selection Questionnaire – Potential Contractor Information, Exclusion Grounds, Economic and Financial Standing, Technical and Professional Ability, Requirements under Modern Slavery Act 2015, Insurance and Operator Licences
2. Agreement to the terms and conditions of contract
3. Agreement to the Passenger Transport Guidance
4. Declaration of Good Standing
5. Declaration to the payment of national minimum wage and national living wage act
6. Completion of the Safeguarding Adult's Toolkit
7. Completion of the Safeguarding Children's Toolkit

6.7

For contractors to meet the criteria and qualify they were required to complete the above documentation and where applicable, provide bids for each of the tendered routes supplied within the ITT.

## 7. **ALTERNATIVE OPTIONS CONSIDERED**

- 7.1 Do nothing – this option was not available, as current contracts were due to expire, which would have left the council contractually exposed
- 7.2 A Dynamic Purchasing System (DPS) – was considered. This approach was deemed to be too resource intensive given the value of transport contracts for Peterborough, and would not have provided an expedient route to supply given the constrained timetable for updating the framework;
- 7.3 Collaborative framework – no collaborative framework was available within appropriate geography; The service was not available via existing council partners.

## **8. IMPLICATIONS**

### **Financial Implications**

- 8.1 As a result of increasing the number of potential contractors (from 9 to 31) via the framework, it is anticipated that there will be greater competition for tenders for transport routes, and that this will drive savings and improve the quality of services.

### **Legal Implications**

- 8.2 The Local Government (Contracts) Act 1997 makes provisions relating to the powers of local authorities to enter into contracts. Every statutory provision conferring or imposing a function on a local authority confers powers on the local authority to enter into a contract with another person for the provision of making available assets or services, or both, for the purposes of, or in connection with, the discharge of a function by the local authority. The Framework was procured using the in accordance with the Public Contracts Regulations 2015.

### **Equalities Implications**

- 8.3 Without the Framework being in place vulnerable children (both those looked after by the local authority and young people with Special Educational Needs) will be unable to access education and other essential appointments as are reliant on transport arrangements arranged by the Passenger Transport Operations Team.
- 8.4 As a result of increasing the number of potential contractors (from 9 to 31) via the framework, it is anticipated that there will be greater competition for tenders for transport routes, and that this will drive savings and improve the quality of services.

## **9. DECLARATIONS / CONFLICTS OF INTEREST & DISPENSATIONS GRANTED**

- 9.1 None.

## **10. BACKGROUND DOCUMENTS**

- 10.1 None.

## **11. APPENDICES**

- 11.1 None.